



Parma Park Elementary School

6800 Commonwealth Blvd., Parma Heights, Ohio 44130

Phone: 440.885.2390 Fax: 440.885-3707

www.parmacityschools.org/parmapark

PCSD PCSD

PARMA PARK TRANSPORTATION INFORMATION 2021-2022

Dear Parma Park Families,

The safety of your child and all the children at Parma Park Elementary is paramount. With that in mind please read the following information to assist your family with Morning drop off and dismissal time during the upcoming year.

Morning Drop Off:

- Students are not to be on School Property prior to 9:00 a.m. Students may not be on school property prior to that unless they are supervised by their parents.
- Only students who will be eating breakfast that the school provides, will be permitted in the building at 8:45. Breakfast begins at 8:45 am.
- If driving your child to school, students are to be dropped off at the back loop. Students will be permitted to enter the building at 9:10. If you drop your child off after 9:20 the back doors will be closed, and you will have to bring your child in through the front doors. You may drop your child off in the back loop after 9:00 am. They will stand in grade level lines until they can enter the building at 9:10. Student will be supervised beginning at 9:00 am.
- If you drop your child off in the back loop and you wish to physically take them out of the car, please pull up past the blue garbage dumpster to do so. This will allow for the drop offline to move quickly.

Walkers/Bike Riders:

- Students and parents should not be on school property until 9:00am.
- Upon arrival to the front of the building, your child will stand at grade level assigned spaces that are marked. There will be signs indicating where your child should stand according to what grade level, they are in. K and 2nd students will line up in front door closest to main office. 1,3 and 4th grade students will stand near front doors by middle doors.
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Parma Park Administration
 Wendy M. Jewell | *Principal*
 Alexandra Baczkowski | *Dean of Students*
 Amy Shafer | *Secretary*

District Administration
 Charles Smialek, Ph.D. | *Superintendent*
 Sean Nuccio | *Treasurer/CFO*

Board of Education
 Mr. John Schweitzer | *President*
 Mr. Steven Vaughn | *Vice-President*
 Mrs. Cyndee Bratz
 Mrs. Amanda Karpus
 Mr. Jack C. Krise, Jr.

6. Car riders will be released to load only cars waiting between the cone areas for safety reasons. Drive all the way forward to the front cone to allow as many children to load as possible. **ONLY STAFF** will tell children when to proceed to cars.
7. Please do not park and cross children between cars.
8. **Buckle-up, safety first!**
9. The driver will slowly **proceed to Blossom Avenue and turn right only** to help alleviate the traffic congestion.

Carpool Concerns:

1. If you forgot your carpool line number, please park your car in the Blossom Avenue parking lot, go to the office and a staff member will retrieve your child.
2. **Please, no cell phones during this time.** It is imperative the driver's attention is focused on safe driving keeping the line moving smoothly.
3. Parents that are not in the line will need to park their cars in the Visitor lot or Blossom lot and walk around to the front entrance to pick up their child.
4. The line moves quickly once it begins. Please be patient and model best driving etiquette on school grounds.

Buses:

1. Upon the 3:30 dismissal bus riders will be dismissed to the gym and will be under staff supervision until buses arrive.
2. Bus numbers will be called, and students will proceed out the front door sidewalks to the buses on Commonwealth Boulevard.
3. Please inform your child of his/her bus number and we will remind students of their designated number in the beginning of the school year.

Students Leaving School Property at Dismissal Time:

1. All students and parents must leave school property upon dismissal and pick up of their child unless they have school business.
2. Our Morning and Afterschool program (EDC) has expanded. This program will be using the playground equipment before and after school. Therefore, only EDC students will be permitted to play on the playground or be on school grounds before and after school.

Students Who Ride Transportation from Day Care Providers:

1. They **MUST** pick up your child at dismissal time which is 3:30 p.m.
2. As a parent, you are responsible for pick up of your child at 3:30 p.m. You will receive a call if the provider you have contracted with is chronically late.

***If you are changing the mode of transportation that your child goes home from what you initially set up in the beginning of the year, you must notify the office of the change.**

Your cooperation and patience is appreciated during the first few weeks of school as we learn new procedures. If you have any concerns or questions, do not hesitate to call the office at 440-885-2390.

Sincerely,

Wendy M. Jewell
Principal