



Parma School of Choice: Intradistrict Open Enrollment	vs.	Special Transfer Request
Only available: November 15- January 15		Only available: September 1-October 15 <u>for current school year</u> & April 1-May 15 <i>for the next school year</i>
Only for grades 1-12 *Not for incoming Kindergarten students		Any grade level (K-12)
Parma School of Choice is an application to choose a school within our district for the next school year.		Special Transfer Requests are for immediate transition to another school within our district and only available from September 1-October 15 . April 1-May 15 is for transition to a school within our district for the next school year.
Requests are approved based on the date of application and space available, no fees owed, behavior and attendance considered. Current PCSD students will receive priority status.	Space Available Grades 1-4=22 Grades 5-7= 25 Grades 8-12=28	Acceptance based on space available, no fees owed, behavior and attendance considered.
Auto-renews each school year until transition (ages out of building)		They MUST be unique, extraordinary circumstances: <ul style="list-style-type: none"> ● Health reasons ● Course or program option availability

		<ul style="list-style-type: none"> • EDC/Daycare arrangements <p>Auto-renews each school year until transition (ages out of a building)</p>
Students who are served on an IEP are considered based on availability of services in the building requested and appropriate programming to meet student needs.		<p>All fees MUST be paid before submitting or it will be automatically denied.</p> <p>Students who are served on an IEP are considered based on availability of services in the building requested and appropriate programming to meet student needs.</p>
May be rescinded at the <u>end of the year</u> due to behavior and/ or attendance.		May be rescinded at the <u>end of the year</u> due to behavior and/ or attendance.
Parents will be notified of acceptance after February 28.		Parents will be notified of acceptance by the end of the application period.
<p>Process:</p> <ol style="list-style-type: none"> 1. Parent fills out online form 2. Registration and Enrollment works with building/HR on enrollment numbers. 3. Parent is notified via email provided in the form 4. Registration and Enrollment completes Open Enrollment screen 5. Student records changed by the building secretary/records clerk 		<p>Process:</p> <ol style="list-style-type: none"> 1. Parent fills out online form 2. Building principal approves 3. Parent is notified via email provided in the form 4. Registration and Enrollment completes Open Enrollment screen 5. Student records changed by the building secretary/records clerk