

Parma City School District  
STUDENT SERVICES DEPARTMENT  
5311 Longwood Ave.  
Parma, Ohio 44134

**OWNER/TENANT FORM**

**DIRECTIONS:**

**This owner/tenant form must be signed by the owner of the property BEFORE A NOTARY and returned to the Student Services Department at the address above, ALONG WITH VERIFICATION OF OWNERSHIP. The acceptable "verification of ownership" is one of the following documents – a CURRENT:**

- \* **REAL ESTATE TAX BILL/RECEIPT**
- \* **WATER or SEWER BILL/RECEIPT**
- \* **HOMEOWNER'S INSURANCE POLICY BILL/RECEIPT**

I, \_\_\_\_\_, certify that I am the owner of the dwelling/apartment located at \_\_\_\_\_.

I further certify that \_\_\_\_\_  
CUSTODIAL PARENT/LEGAL GUARDIAN

And his/her family have established permanent residence in the aforementioned dwelling/residence, and, to the best of my knowledge they are not maintaining a separate residence elsewhere.

I understand that it will be my responsibility to notify the Student Services Department at (440) 885-8794 when the above-named tenant and his/her family no longer resides in my dwelling/apartment.

I realize that should any of the above statements be false, I am liable for any penalties which the law provides under the criminal code.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ADDRESS/STREET/CITY

\_\_\_\_\_  
TELEPHONE NUMBER

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

SEAL

\_\_\_\_\_  
NOTARY PUBLIC