

POLICY MEETING – BOARD SUMMARY


August 15, 2018 ~ Time: 1:30 p.m.

Superintendent’s Conference Room

Attendees: Amanda Karpus, William Greene, Michelle Kocar, Charles Smialek, Vanessa Spring, Tiffany Stropko

NUMBER	POLICIES SUBMITTED FOR DISCUSSION/CONSIDERATION	POINT PERSON	READY FOR 1 ST READING August 30 th . ✓
po6152	<p>5 policies – to be discussed and reviewed (Information provided at meeting) - BELOW</p> <p>STUDENT FEES, FINES, AND CHARGES</p> <p>It was recommended by Mrs. Karpus to add the following paragraph at the end of the policy: <i>“The Board of Education reserves the right to charge a student for unpaid and/or unreturned fundraising materials; including but not limited to 50/50 raffle tickets, event tickets, merchandise, etc. The amount is not to exceed the exact dollar amount owed by the student or their family.”</i></p> <p>COMMITTEE APPROVED FOR FIRST READING</p>	Amanda Karpus	✓
po6320	<p>PURCHASES</p> <p>One change on page 1, second paragraph – change <i>“Soliciting to Solicitation of Bids”</i></p> <p>COMMITTEE APPROVED – TECHNICAL CORRECTION (Per bylaw 0131.1) – Double checked with Pat Corbett from NEOLA</p> <p>ON HOLD – WILL BE INCLUDED IN VOLUME 37 – NO. 1</p>	Amanda Karpus	
ag6320A	<p>PURCHASING</p> <p>On page 1, under H Change “Business Manager” to “Superintendent” – when you use a capital “S” instead of “s” it means or designee. (Per NEOLA) On page 2, under #2 same change from “Business Manager” to “Superintendent.” Also on page 2 under Purchase Order Procedure add <i>“H. Failure to adhere to these procedures shall result in a conference with Superintendent to discuss any necessary disciplinary actions.”</i></p> <p>COMMITTEE APPROVED</p> <p>ON HOLD – WILL BE INCLUDED IN VOLUME 37 – NO. 1</p>	Amanda Karpus	
po7510	<p>USE OF DISTRICT FACILITIES</p> <p>The following changes were recommended by Mrs. Karpus: On page 2, remove the sentence <i>“Under no circumstances shall school premises be used to raise funds for political purposes.</i> On page 3, add <i>“Permits granted are subject to change if inclement weather or other catastrophic events prohibit the use of the building. District will make every effort to accommodate events scheduled, but they</i></p>	Amanda Karpus	✓

	<i>are subject to relocation within the district.”</i> APPROVED FOR FIRST READING		
po9150	SCHOOL VISITORS On page 1, 2 nd to last paragraph remove <i>“first”</i> after discuss the situation then remove <i>“principal” and replace it with “Superintendent.”</i> Also, remove the last sentence starting with <i>“If the board member…….”</i> COMMITTEE APPROVED FOR FIRST READING	Amanda Karpus	✓
po2510 Revised	ADOPTION OF TEXTBOOKS On page 1, 2 nd to last paragraph remove <i>“consulted”</i> after the community are and add <i>“provided an opportunity for feedback”</i> and remove <i>“where appropriate.”</i> COMMITTEE APPROVED FOR FIRST READING	Jeff Cook Michelle Kocar	✓
ag2510 Revised	SELECTION OF BASIC TEXT MATERIALS On page 1, B remove <i>“the”</i> and replace it with <i>“a”</i> . C remove the last sentence, starting with <i>“in the Department of Curriculum & Instruction.”</i> COMMITTEE APPROVED	Jeff Cook Michelle Kocar	
po7510 Revised	USE OF DISTRICT PREMISES (This policy was revised on 11/27/17 – would like to review and amend the revision) Several different things came up during the discussion on the policy and guidelines. A portion of the discussion items below: <ol style="list-style-type: none">1. PIE phone calls – check with legal2. If there is a custodian on duty in the evening, should PTA, girl scouts, boy scouts, swim teams etc. be charged?3. The only elementary building that has an evening custodian is Pleasant Valley4. The other elementary buildings could hold events at one of the middle or high schools5. Look at the fee structure GUIDELINES WERE ALSO REVISED (7510A, 7510B, 7510C) – Do any of these need changes? YES DELETED 7510B & 7510C COMBINED INTO 1 GUIDELINE - 7510A COMMITTEE APPROVED FOR FIRST READING	Charlie Smialek William Greene	✓
	OVERVIEW OF THE FOLLOWING: Compliance Officer Designation and Training Policy/AG 1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity po3122 – Was revised Policy AG 1663/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment Policy 1662/3362/4362 - Anti-Harassment Policy/AG 2260 – Nondiscrimination and Access to Equal Educational Opportunity Policy/AG 2260.01 - Section 504/ADA Prohibition Against	Memo from: Pat Corbett NEOLA	

	<p>Discrimination Based on Disability Policy/AG 5517 - Anti-Harassment Policy/AG 5517.02 - Sexual Violence</p> <p>The committee discussed having titles put in the above policies/guidelines instead of names. This way every time someone changes positions they would NOT have to be updated. Per recommendation from NEOLA the changes will be done as technical corrections in accordance with Bylaw 0131.1. Once corrections are completed they will be forwarded to NEOLA along with a disposition sheet. A resolution will be completed as part of the consent agenda.</p> <p>COMMITTEE APPROVED</p>		
	<p>The following items were discussed at the meeting</p> <ul style="list-style-type: none"> A. Public Records Requests <ul style="list-style-type: none"> a) Name of requestor b) Pages generated by request c) Total cost to the district (labor, legal expense) d) Total cost to the requestor B. Facility usage by Parma organizations <ul style="list-style-type: none"> a) Total number of hours our facilities were reserved for a Parma-based community organization b) Total money collected c) Number of hours donated from PCSD <p>A resolution will be completed to have the above items read into record at the first board meeting of the month.</p> <p>COMMITTEE APPROVED</p>	Charles Smialek	
	OLD BUSINESS		
	There are no items currently ready for policy committee		
	<p>MARK YOUR CALENDARS!</p> <p>Next Policy Committee Meeting: Wednesday, September 19, 2018 @ 1:30pm</p>		

REVISED - 8/27/2018