

Auto Pay Program

As a convenience to our families, we offer Auto Pay. This is a pre-authorized, automatically processed **monthly or bi-monthly** payment option. By enrolling in Auto Pay, your MasterCard, VISA, Discover card or checking account will be automatically processed each month per the monthly or bi-monthly selection of your choice.

Select from one of the two Auto Pay Options:

Monthly Auto Pay: The total monthly tuition will be charged on the 15th of the month for the upcoming service period.

OR

Bi-Monthly Auto Pay: ½ of the total monthly tuition will be charged on the 15th of the month and ½ will be charged on or around the 30th of the month for the upcoming service period.

You may also call our main office to make payments directly from your checking/savings account or credit/debit card, or you can send payments via US Mail to: Children’s Services, 5311 Longwood Avenue, Parma, OH 44134.

If you have any questions regarding your account or for payment information, contact us at 440-885-2484.

Checking*/MasterCard/VISA/Discover Pre-Authorization

I, _____, authorize the Extended Day Child Care Department of the Parma City Schools, to automatically debit my checking account, MasterCard, VISA, or Discover card on or around the 15th for monthly, or the 15th and the 30th of each month for bi-monthly billing for childcare tuition payments while my child/ren are actively enrolled in the 2022-2023 Extended Day Child Care Program.

Print clearly:

Name as it appears on account/card: _____

Billing Address: _____ City: _____ Zip: _____

Student’s Name: _____ Phone Number: _____

Email address for receipt: _____

Signature: _____ Date: _____

MasterCard/VISA/Discover #: _____ Expiration Date: _____ Code: _____

*Checking Account – Voided check must be attached.

EDC Payment Schedule Dates

<u>Payment Due</u>	<u>Service Period</u>
August 15, 2022	August 22, 2022 - September 23, 2022
September 15, 2022	September 26, 2022 – October 28, 2022
October 13, 2022	October 31, 2022 - November 25, 2022
November 15, 2022	November 28, 2022 – January 6, 2023
December 15, 2022	January 9, 2023 - February 3, 2023
January 12, 2023	February 6, 2023 – March 3, 2023
February 15, 2023	March 6, 2023 – March 31, 2023
March 15, 2023	April 10, 2023 - May 5, 2023
April 14, 2023	May 8, 2022 - June 1, 2023

Please refer to your handbook (pg. 11), for payment policy information or at www.parmacityschools.org/edc