

We are pleased to offer 2 new Child Care tuition payment options:

- 1) **EZ-EFT (Auto Pay)** – Convenient and at no cost to you, the authorization form below allows us to bill your financial institution or credit card on the tuition due date. To enroll, please complete the Authorization Form below and return to the Team Leader at your EDC program; or call our office at 440-885-2484, and ask to be enrolled in this service.
- 2) **“Click to Pay”** – You will receive an emailed invoice around the beginning of each month for the upcoming child care tuition service period. Attached to the invoice, there will be a link called “Click to Pay”. You can click on the link and make your payment through the secure web link.

You may still continue to call our main office to make credit/debit card payments, or you can send payments via US Mail to: Children’s Services, 5311 Longwood Avenue, Parma, OH 44134.

If you have any questions regarding your account or for payment information, contact us at 440-885-2484.

Checking*/MasterCard/VISA/Discover Pre-Authorization

I, _____, authorize the Children’s Services Department of the Parma City Schools, to automatically debit my checking account, MasterCard, VISA, or Discover card on or around the 15th of each month for childcare tuition payments while my child/ren are actively enrolled in the 2020-2021 Extended Day Child Care Program.

Print clearly:

Name as it appears on account/card: _____

Billing Address: _____ City: _____ Zip: _____

Student’s Name: _____ Phone Number: _____

Email address for receipt: _____

Signature: _____ Date: _____

MasterCard/VISA/Discover #: _____ Expiration Date: _____ Code: _____

*Checking Account – Voided check must be attached.

EDC Payment Schedule Dates

<u>Payment Due</u>	<u>Service Period</u>
October 15, 2020	November 2, 2020 - November 24, 2020
November 16, 2020	November 30, 2020 - December 22, 2020
December 15, 2020	January 4, 2021 - January 29, 2021
January 15, 2021	February 1, 2021 - February 26, 2021
February 16, 2021	March 1, 2021 - March 26, 2021
March 15, 2021	March 29, 2021 - April 30, 2021
April 15, 2021	May 3, 2021 - June 4, 2021

Please refer to your handbook (pg. 11), for payment policy information or at www.parmacityschools.org/edc