

# CURRICULUM & INSTRUCTION COMMITTEE MEETING

September 9, 2019

## MINUTES

**Attendees:** Tiffany Stropko Robert Hoon, Amy Szeremet, Kristen Plageman, John Schweitzer, Steven Vaughn, Deb Vanek, Jeff Cook

**Curriculum and Instruction (K-12)** -Tiffany Stropko

**\*\*Changing the organization to impact student outcomes\*\***

<p><b>School Improvement Plans:</b> Review and analyze patterns of student achievement using the Ohio School Report card for all PCSD learners.</p>
<p><b>Administrative Academy:</b> Establish an institute for all district leaders to attend and discuss continuous improvement using “Elevating the Essentials” framework.</p> <ul style="list-style-type: none"><li>○ <i>There will be 4 sessions, 1 per quarter – opportunity for Graduate Credit</i></li><li>○ <i>The first session is October 23, 2019 in the Board Meeting Room</i></li></ul>
<p><b>Leadership (Collaboration/Relationships):</b> Monthly horizontal articulation principal meetings to provide opportunities to focus on instructional leadership with what we teach, how we teach, and reading, writing, and discussing in every content area.</p>
<p><b>Leadership (Collaboration/Relationships):</b> Focus on sustainability by ensuring that PEA is a partner in making improvements from the beginning of the process.</p> <ul style="list-style-type: none"><li>○ <i>Worked closely with PEA to create walkthrough form</i></li></ul>
<p><b>Simple Protocols (DLT, BLT, TBT)</b> Lead Data Team Experience -Book Study with DLT</p>
<p><b>Curriculum Maps and Common Assessments: (This will be the main focus for 2019-20)</b></p> <ul style="list-style-type: none"><li>● Clear, viable, coherent curriculum maps in all OST courses K-12</li><li>● Protocols for quarterly assessments writing for all OST courses K-12.</li><li>● Continue with curriculum map and assessment writing process for all courses<ul style="list-style-type: none"><li>○ <i>Working with Curriculum Liaisons and Department Chairs in all subject areas</i></li></ul></li></ul>
<p><b>Walkthrough Form to Guide Priorities:</b> Creation and implementation of a walkthrough form with collaboration between building leaders and PEA to guide professional development at district/building level. (see attached)</p> <ul style="list-style-type: none"><li>○ <i>Collaborated on the form at the June Administrative Retreat</i></li><li>○ <i>Form is part of the PEA contract</i></li><li>○ <i>Walkthrough will take 5 – 20 minutes</i></li><li>○ <i>Available on iPads</i></li><li>○ <i>Same form will be used for both formal and informal walkthroughs</i></li></ul>

### **Curriculum Adoption Update -Amy Szeremet**

- Overview of ELA PD and Next Steps
  - *K-5 Rollout completed last week (also included Psychologists, Title 1 & Building Literacy Specialists)*
  - *80% of teachers attended summer sessions*
- 6-8 ELA Adoption 20-21-Amy Szeremet
  - *Will follow the same protocol used for K-5*
  - *ODE adopted materials will be reviewed by Department Heads*
- K-5 Math Adoption/Pilot-Amy Szeremet
  - *Will work with the Math Liaisons & Department Heads – pilot for following year 2021-22*
- Health Adoption-Stropko
  - *Will work with the Department Heads from both middle & high schools*
- AP Alignment-Stropko
  - *Department Heads will be given release time to work on curriculum maps*
  - *Maps and novels for ELA are strong – starting with other subjects*

### **EMIS and Assessment-Deb Vanek**

- AIMSWEB PLUS
  - *New platform for benchmarking – old version no longer available*
  - *Training held on Friday 9/6/19*
- Online enrollment update
  - *Currently working with Power School on a glitch*
  - *By the end of the month all enrollment should be online*

### **Strategic Initiatives – Kristen Plageman**

- Financial Literacy Course
  - *Pathways Program - International Business Course low interest*
  - *Part of 11<sup>th</sup> grade Government Course*
- Electives
  - *Re-authorization of Perkins grant may go down to 7<sup>th</sup> grade with programing*
  - *Rumor that districts may go down to 4<sup>th</sup> grade, will have more information by the end of October*

### **Office of Exceptional Students-Robert Hoon**

- Corrective Action Plan update
  - CPI Trainings (Administrators, transportation, high-incident special education assistants)
    - *Administrators trained first – will start with staff next week*
  - PBIS team meetings scheduled
    - *First meeting with high schools starting next Friday, 9/13/19 – meetings will be quarterly*
    - *Will start meeting with middle schools in October*
  - Resources coming
    - *SEL Curriculum – currently working on PO*

- Establishing new protocols
  - Evaluating need for additional personnel
    - *Prioritize data driven needs – especially for SPED assistants (one on one)*
  - Section 504 procedures and guidance
    - *Met last week with Secondary Counselors*
    - *Department has meetings every day this week with Elementary to review 504 lists*
  - Clear, consistent communication across all facets of department with localized resource database
    - *Working on GOOGLE platform – to have everything in one place*
- Opportunity Center update
  - Student profile development
    - *Caitlin Sabo is Interim Director*
    - *Target area K-4 students with medical needs and autistic diagnosis that are currently going out of district for services*
    - *Will start small – 5 students per class*
  - Consultations
    - *Met with district attorney to be sure all legalities are being addressed*
  - Observations to be scheduled
    - *Will send school counselors to observe students who are currently out placed*



**MARK YOUR CALENDARS!**

**Next Curriculum Committee Meeting: December 9, 2019 @ 11:00**