



## Grant/Crowdfunding Proposal Intent/Assistance Request Form

Please complete this form and submit it to the Grants Office, Attention: Craig Blike, Administrative Specialist or Grants and Special Programs, via email or inter-school mail, prior to the grant planning/development of the grant process. Please call the Grants Office at 842-7979, if you need any assistance.

Name of person completing grant: \_\_\_\_\_ Position/Title \_\_\_\_\_

School/Location: \_\_\_\_\_

Email Address \_\_\_\_\_ Phone: \_\_\_\_\_

Grantor or Crowdfunding Site (who is offering the grant?):  
\_\_\_\_\_

Grantor's Contact Information: \_\_\_\_\_  
\_\_\_\_\_

Title of Grant or Crowdfunding Competition:  
\_\_\_\_\_

Amount being requested: \_\_\_\_\_ Grant/Crowdfunding Deadline: \_\_\_\_\_

Brief description of Project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Start Date: \_\_\_\_\_ Project End Date: \_\_\_\_\_

Names of School(s)/District(s) staff involved in planning the project:  
\_\_\_\_\_  
\_\_\_\_\_

Community Partners involved in planning the project: \_\_\_\_\_  
\_\_\_\_\_

Principal/Supervisor Approval/Signature: \_\_\_\_\_ Date \_\_\_\_\_

Date Submitted to Grants Office: \_\_\_\_\_

### **Assistance Requested from Grants Office:**

- Assistance with research for an appropriate funding source for project
- Work with school/district planning team to prepare proposal
- Review/editing of proposal prior to submission
- Describe assistance requested: \_\_\_\_\_