

Parma High School  
General Itinerary of Washington DC/Mt. Vernon Tour  
May 13 – 15

*We are excited to announce our annual trip to Washington D.C. Below is important information including trip details, costs, important dates, and much more. Please read through and consider sending your child along for a great learning experience!*

**Important dates for the Trip**

- **September 30<sup>th</sup>** - Meeting with 8<sup>th</sup> grade students at school to pass out information and explain the trip to students.
- **October 2<sup>nd</sup>** – Meeting with parents at 6PM in the auditorium to go over trip details and answer questions.
- **November 15<sup>th</sup>** – 1<sup>st</sup> trip payment is due. *This payment date cannot be missed. This secures students' rooms, busing, restaurants, food, admissions, etc. Money can be turned in earlier, but not later than this date. Even if your payment is a small amount, we must receive something to hold a spot.*
- **January 7<sup>th</sup>** – Meeting with 8<sup>th</sup> grade students to sign up for rooms and distribute medical forms.
- **February 3<sup>rd</sup>** – Second payment is due. *Medical forms are also due.*
- **April 1<sup>st</sup>** – *Final payment is due.* The total balance of the trip must be paid by April 1<sup>st</sup> or your child could lose their spot on the trip. We have to pay for hotels, food, busing, guides etc. a few days later in full.
- **May 5<sup>th</sup>** 6PM– Parent meeting to go over final trip preparation and answer questions about the trip.
- Contact Mr. Connors at Parma High or email him at [connorss@parmacityschools.org](mailto:connorss@parmacityschools.org) If you have questions at any point.
- Please turn in your payments and payment forms (next page) in an envelope to Mr. Connors in HE1.

Please cut and detach each form below when you are making a payment and bring the form with payment in an envelope to Mr. Connors in room HE1 or the school treasurer.

**Check or money orders only (Make out to Parma City Schools).**

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**Third Payment (Balance must be paid in full and turned in by April 1<sup>st</sup>)**

Student's Full name (Printed) \_\_\_\_\_

Parent/Guardian's name (printed) \_\_\_\_\_

Parent/Guardian's phone number \_\_\_\_\_

Final Payment Slip

Third Payment \$ \_\_\_\_\_ (Any remaining balance (\$475 total) must be paid in this payment)

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**Second Payment (must be turned in by February 3<sup>rd</sup>)**

**\*\*Medical forms are also due today\*\***

Student's Full name (Printed) \_\_\_\_\_

Parent/Guardian's name (printed) \_\_\_\_\_

Parent/Guardian's phone number \_\_\_\_\_

Please check one

Please check which payment you are turning in, and the amount of each payment.

Second payment \$ \_\_\_\_\_ or Pay remaining balance \$ \_\_\_\_\_ (total needs to = \$475)

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**First Payment (must be turned in by November 15<sup>th</sup>)**

Student's Full name (Printed) \_\_\_\_\_

Parent/Guardian's name (printed) \_\_\_\_\_

Parent/Guardian's phone number \_\_\_\_\_

Please check which payment you are turning in and write the amount.

First payment \$ \_\_\_\_\_ or Pay in full \$475 \_\_\_\_\_