

Parma Senior High School Attendance Expectations 2017-2018

The following are the key expectations and not the only expectations of Parma Senior High School (PSH) students. All such expectations are outlined in the school agenda book and the PCSD Student Rights and Responsibilities Handbook which all students are provided with each year.

TARDINESS

In an attempt to ensure that every student may have a full period of uninterrupted classroom instruction, PSH institutes tardy procedures. **Students who are not present in the building by the 7:48 warning bell will be directed to the Main Auditorium Lobby and Bus Loop entrances to receive a tardy slip.** Students that are inside the building at 7:48 but are late to 1st without a tardy pass will be required to serve a teacher consequence; the length of which will be determined by the frequency of the occurrence. If there is a valid reason for being tardy to school, the Student Services Office must be contacted by the parent or guardian where the final disposition of the student will be determined by the administrator.

Tardiness to School

Tardiness to school may be addressed in the following ways:

- Community Service
- Thursday School
- Loss of privileges to school events
- ISI
- Suspension

Tardiness to Class

Tardiness to all classes may be addressed by:

- 1-3 Teacher Consequence: Student will be required to stand in the back of the room for an amount of time determined by the severity and frequency of the tardy.
- 3-5 Parent Contact and Teacher Consequence
- 6+ Parent Contact and Office Referral

If a student misses more than 1/2 of the class period, it is considered a class cut and an office report will be issued.

Suspension of privileges may include:

- 1st Quarter: Homecoming Dance
- 2nd Quarter: Winter Formal
- 3rd/4th Quarter: Prom
- Extra-Curricular Activities

Students may appeal loss of privilege by completing an appeal form (found in Student Services) and meeting with an administrator.

ATTENDANCE

(Cuts, Excused and Unexcused combined total)

- **10 absences-** Letter warning Parents/Guardian about missing school 10 days and a conference may be scheduled (**Social Restriction for 10 or more unexcused absences within a marking period may be rendered**).
- **15 absences-** The parent/guardian will receive written notification that a written excuse from a physician for all subsequent absences will be required as well as reiteration of future juvenile court filing and a parent conference will be required at 20 absences (excused/unexcused).
- **20 absences-** The Parent/Guardian will receive written notification of the requirement to attend a conference with an administrator as well as a possible juvenile court filing. A student failing to progress that has reached the age of 18 or older may be withdrawn from school preceding a 10-day OSS. Students under the age of 18 that are considered truant may receive 10 days OSS with a possible recommendation for expulsion.
- **Class Cuts-** Students that cut an entire school day are TRUANT and may receive OSS or ISI. The first time a student cuts class one office referral will be written for each class cut. The following are possible consequences for class cuts:
 - 1-3 offense- 2 Detentions, parent notification
 - 4-5 offense-1 day In School Suspension
 - 6 or more- Possible ISI, OSS and may result in truancy court filing or possible recommendation for expulsion
 - Class cuts may also result in loss of privileges similar to the consequences outlined in the tardiness guidelines
- **Off Campus-** Leaving the building between regular hours of 7:50 A.M. to 2:30 P.M. **without administrative permission** is considered "Off Campus."
 - 1st offense- Possible OSS or ISI
 - 2nd offense- Possible OSS or ISI
 - 3rd Offense- Possible 10 day OSS and disciplinary hearing
 - 4th Offense- Possible 10 day OSS and possible recommendation for Expulsion from school for up to 80 days

FEES

Unpaid school fees will result in "Social Restriction," failure to graduate and parking pass (\$75.00) privileges may be revoked. Previous school years fees should be paid prior to the next school year. Partial payments can be made to the treasurer throughout the school year and at the BOE during the summer months. Incoming 8th grade students must make a partial payment for elementary and middle school balances to avoid social restriction.