

Creating a Personal eMail Account Through Microsoft Outlook

1. Open your browser.
2. Go to signup.live.com
3. This is what the first part of the web page will look like.



Create an account

You can use any email address as the user name for your new Microsoft account, including addresses from Outlook.com, Yahoo! or Gmail. If you already sign in to a Windows PC, tablet, or phone, Xbox Live, Outlook.com, or OneDrive, use that account to [sign in](#).

Name

First	Last
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User name

someone@example.com

[Or get a new email address](#)

4. Click on the “Or get a new email address” in blue under User Name.
5. The screen changes as follows:



Create an account

You can use any email address as the user name for your new Microsoft account, including addresses from Outlook. you already sign in to a Windows PC, tablet, or phone, Xbox Live, Outlook.com, or OneDrive, use that account to [sig](#)

Name

First	Last
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User name

	@ outlook.com
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[Or use your favorite email](#)

Create a Microsoft account to get a new email inbox and sign in to all Microsoft services.

6. Complete the form.
7. Click the Create Account button at the bottom.
8. When done, you will be viewing your account information.
9. Close your browser.
10. Reopen your browser and login to your new email account by going to outlook.com and enter the email address and password you created in above steps.